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COLLEGE FILES
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WCUU
Administrative
Board of Directors, Executive
Committee 1939-1945

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WEST CHINA UNION UNIVERSITY

Executive Committee of the Board of Directors
held June 10th, 1939.

MINUTES

Present: Miss W. Harris (alternate for Miss Olive Fan) Hwang Tao-chin, G. Sparling, Wu Hen-chiu, Yang Shao-chuen; President Lincoln Dsang and H. D. Robertson ex officio.

E 92. *Membership of the Board of Directors.*

It was reported that The Woman's College Board has appointed Miss Winifred Harris as alternate for Miss Olive Fan, and the Church Missionary Society has appointed Rev. A. F. Lutley as their representative on the Board of Directors.

RESOLVED to coopt Bishop C. T. Song as a member of the Board of Directors.

E 93. *Officers for the year 1939-40.*

RESOLVED to appoint the following officers of the Executive Committee for the year 1939-40:

Chairman	S. C. Yang
Secretaries	Wu Hen-chiu
	George W. Sparling

E 94. *Death of Sir Joseph Flavelle and Dr. Spencer Lewis.*

RESOLVED that the President write in the name of the Board of Directors to the families of Sir Joseph Flavelle and Dr. Spencer Lewis expressing appreciation of their valued services to the University.

E 95. *Correspondence.*

Letters were read from Mrs. Newton Rowell and the late Sir Joseph Flavelle's secretary thanking the Directors for their resolution of gratitude (D. 118).

Extracts were read from letters from Dr. Garside concerning the special financial appeal for the Universities in Chengtu.

E 96. *Minutes Executive Committee, Board of Governors.*

Minutes of the Executive Committee of the Board of Governors were received, concerning (a) agreement

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to the erection of the new Chemistry Building (b) Dr. Beech's report covering the funds raised for the University Hospital. (c) Dr. Beech's return to China (d) Inability to pay grants to the University in U. S. dollars. (e) Report re the Theological College. (f) Titles to property.

RESOLVED that the President and Vice-Chancellors investigate the possibility of securing the services of an honorary legal adviser.

E 97. *Chancellor Beech.*

RESOLVED to request the President to write a letter of welcome to Chancellor Beech.

E 98. *Land and Buildings.*

Vice-Chancellor Robertson reported Cabinet and Faculty Minutes covering:

a. Exchange of land for the use of the Leper Hospital (C. 1623, 1639.)

b. Plans for a Social Centre and Assembly Hall. (F. 541, 553, 554)

c. Purchase of the Liu Pei-yuin Orchard as site for the Tuberculosis Sanatorium (F. 545).

d. Chemistry Building (F. 542)

E 99. *China Foundation Grant.*

China Foundation Grant for the year 1939 reported as follows:

College of Medicine and Dentistry:	
Library	US$3,000
Animal House Building	NC$8,000
Equipment for Animal House	US$1,000
United Hosital:	
Chemicals for Diagnostic laboratory	US$1,000
Salaries	NC$8,700.

This grant is contingent upon the Government restarting payments into the American Boxer Indemnity Funds.

E100. *Union Middle School Constitution.*

RESOLVED on the recommendation of the General Faculty (F. 569) to accept the following constitution for the Union Senior Middle School:—

Status

The Union Senior Middle School shall for purposes of registration and in all relations with the Bureau of Education and other official authorities be an individual entity. But in all phases of internal administration it shall be an integral part of the West China Union University.

Board of Directors

The Board of Directors responsible for the Union Middle School shall be the Board of Directors of the West China Union University.

Maintenance and Finances

The finances of the U.M.S. shall be kept quite separate from those of the W.C.U.U. Its support shall come from students' fees, from special gifts, from grants from the Bureau of Education, and from annual grants from each of the co-operating missions. (According to the appeal sent to the Missions through the Board of Governors for NC$3000 annually the amounts to be contributed annually by the co-operating missions are U.C.C.M., M.E.M., and A.B.F.M.S.—$750 each; F. S. C.—$450; C.M.S.—$300) (Note: The present contributions are U.C.C.M. $500, A.B.F.M.S. $300. F.S.C. $369, C.M.S. $280.)

Treasurer—The Bursar of the W.C.U.U. shall act as treasurer of the U.M.S.

Business Manager—The Business Manager of the U.M.S., who is appointed by the principal on the advice of the Committee of Management, shall be responsible to the treasurer for the payment of all salaries and other current expenses.

Administration

Principal—The administration of the U.M.S. shall be directly under W.C.U.U. through the principal of the U.M.S. The principal shall be appointed by the Board of Directors. He shall be a member of the General Faculty of the W.C.U.U. He shall be invited to attend meetings of the Cabinet of the W.C.U.U., to present matters affecting the U.M.S.

Committee of Management—The committee shall advise the principal in matters of administration and management of the school. It shall receive the minutes from all other committees and pass on to the Cabinet of the W.C.U.U. those minutes

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which it feels should be reported. It shall prepare the budget each year for presentation to the Board of Directors. This Committee shall consist of: the president of the W.C.U.U. and the principal of the U.M.S. (ex-officio), the vice-principal (a missionary), the dean of studies, the dean of discipline, the business manager, and two representatives appointed by the W.C.U.U.

Middle School Staff—This committee shall advise the principal in matters of curriculum and discipline. It shall consist of all full-time teachers and officers of the school, together with those missionaries appointed to the U.M.S. by their missions.

Dormitory Committee—This committee shall advise the principal in matters concerning the relationship of dormitories and school. It shall consist of the dormitory principals and proctors, together with the vice-principal, the dean of studies, the dean of discipline, and the business manager.

RESOLVED to appoint Mr. Wu Hsien-yu as Principal of the Union Senior Middle School for the year 1939-40.

E 101. *Residence for Single Teachers.*

RESOLVED on the recommendation of the General Faculty (F. 552) to permit the erection of staff residence on the University property on the Tong Hang Tsi, for which the sum of $10,501. is available, the balance to be secured from emergency funds.

E 102. *Temporary Residences for staff of other Universites.*

RESOLVED on the recommendation of the Cabinet (C. 1713, 1733) to agree to the erection of temporary staff residences for Cheeloo and the University of Nanking on the M.E.M. Property east of the library and south of Goucher School on the understanding that these buildings be removed when no longer needed by these Universities.

Note: A part of the land secured by Cheeloo may be used for residences for women students.

E 103. *Tanning Project.*

RESOLVED on the recommendation of the Cabinet (C. 1655, 1664, 1715) to agree to the property south

east of San Tai being used for the erection of buildings connected with the Tanning project;

RESOLVED on the recommendation of the General Faculty (F. 532, 543) to approve the proposed plan of cooperation with the national Central Technical School whereby the W.C.U.U. offers a special two-year course for higher grade technical students.

E 104. *University of Nanking.*

RESOLVED on the recommendation of the Cabinet (C. 1656, 1676) that approval be given to the erection of a Weaving Building for the University of Nanking on the Industrial Science block; also (C. 1514) of a Classroom building near the Hospital Annexe, the University of Nanking and the Tanning project to provide the necessary funds.

E 105. *Pharmacy Project.*

RESOLVED on the recommendation of the General Faculty (F. 556, 557) to endorse the Pharmacy project as presented to the Government authorities, and to locate the Pharmacy Building (first unit) on University land south of the present Medical-Dental Building, on the opposite side of the road.

E 106. *Leper Hospital.*

RESOLVED on the recommendation of the General Faculty (F. 558) to locate the Leper Hospital on University land to the south of the proposed Pharmacy Building, along the road leading to the Radio Station.

E 107. *House for Mr. Wallace Wang's Family.*

RESOLVED on the recommendation of the Cabinet (C. 1735) to approve the erection of accommodation on the land used by the Tanning project, to be occupied by Mrs. Wang and family during Mr. Wallace Wang's absence in the States.

GEORGE W. SPARLING.
Secretary.

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WEST CHINA UNION UNIVERSITY

Minutes of the Executive Committee of the Board of Directors.

November 4th, 1939.

Present: President Dsang, Miss Olive Fan, G. W. Sparling, Wu Hsu-chiu, S.C. Yang, and J. Beech, S.H. Fong, H.D. Robertson ex officio.

The minutes of the last meeting, held on June 10th, were approved as circulated.

E. 108 *Correspondence.*

Correspondence from the Board of Governors was read.

A summary of the Minutes of the Annual Meeting of the Board of Governors, held on June 5th, was presented, also of minutes of Executive and Finance Committees of the Associated Boards, held September 22nd.

E. 109 *Chemistry Building.*

In view of the urgent need for the Science Building,

RESOLVED that in the event of it being impossible to secure sufficient brick to complete the building, the Committee in charge be recommended to plan to erect at least one wing for immediate use.

E. 110 *Tong Hang Dze Property.*

It was reported that a piece of land (approx. 30 Chinese acres) on the Tong Hang Dze immediately north of the Baptist property has been secured.

RESOLVED to express the thanks of the Board to Mr. Ch'iu Shao-t'ang for his assistance in purchasing this land on the Tong Hang Dze.

E. 111 *Residence for Single Teachers.*

RESOLVED to approve the location and plans for the Single Teachers Residence to be erected on the Tong Hang Dze property.

E. 112 *Social Centre.*

It was reported that the National Student Relief

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Committee has granted the sum of $4,000 towards the cost of erecting the Social Centre, on the site immediately north-west of the Administration Building and south of the Post Office.

E. 113 *Appeal for Buildings.*

RESOLVED to request Dr. Beech to take steps to secure money immediately from the Cadbury family for the completion of the West Wing of the Education Building now that the necessary land has been purchased.

RESOLVED to request Dr. Beech to take steps to secure money immediately for the erection of the Dental Unit of the University Hospital.

E. 114 *Residence for President Liu.*

RESOLVED to support the action of the Cabinet in permitting Cheeloo University to erect a residence for President Liu on the site next to Baptist House No. 6., the A.B.F.M.S. having the option of buying the house or of selling to the W.C.U.U. the land on which it is built. (Ref. E. 83.)

E. 115 *Residence for Dr. Lo Gwang-bi.*

RESOLVED on the recommendation of the Cabinet to approve the location of a house for Dr. Lo Gwang-bi on the eastern of the two fields belonging to the Tuberculosis Sanatorium and outside the sanatorium walls.

E. 116 *Grants.*

The grant from the *Ministry of Educatian* for the current year was reported as follows:

College of Arts—		
Prof. of Chinese Literature	$3,000	
Equipment	880	
		$3,880
College of Science—		
Prof. of Biology	3,080	
Equipment	7,760	
		10,840

College of Medicine & Dentistry—		
Prof. of Dentistry } Prof. of Pathology }	7,460	
Equipment	10,000	
		17,460
		$32,180
For special courses connected with the Border peoples		2,000
The grant from the *Bureau of Education* for the current year was reported as follows:		
Grant from Bureau of Education—		
Chair for Pre-Medical course, and equipment		3,000
Chair for Clinical Department and equipment		4,000
2 Research Fellowships in Dentistry, and equipment		3,000
College of Science - equipment		10,000
		$20,000

It was reported that *the Trustees for the Administration of Indemnity Funds remitted by the British Government* had granted the sum of $20,000 for the year 1939-40 for the support of five chairs in Chemistry, Physics, Mathematics, Pharmacy and Chinese.

RESOLVED to express the sincere thanks of the Board of Directors for these grants from the Ministry of Education, Bureau of Education and Boxer Indemnity Fund Trustees.

E. 117 *Rockefeller Foundation Grant for Emergency Needs.*

RESOLVED to approve the recommendation of the Cabinet that the following report be made of the use of the Rockefeller Foundation grant of $10,000 for emergency needs:

Chemistry Building	$4,000
Single Teachers' Residence	2,000
United Hospital - increased hospital facilities for teaching purposes including maintenance of free beds	1,500

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Supplies for Colleges of Science, Medicine & Dentistry, and transportation of same 2,500

E. 118 *Associated Boards Emergency Funds.*

RESOLVED to approve the recommendation of the Cabinet that the following use be made of Emergency Funds 1938-39 (including the Rockefeller grant of $10000)

For the new Science (Chemistry) Building NC-$40,000; the purchase of land on the Tong Hang Dze between Baptist property and the street NC$25,000; to erect Single Teachers' Residence NC$15,000: to meet possible deficit in the budget 1939-40 NC$30,000; to provide the United Hospital with increased facilities for teaching purposes, including the maintenance of free beds US$1,000; to erect residences for staff members US2,000; to cover the travel of Kao Yoh-lin and Pen Dze-fu US$500; supplementary grant to Mr. Kao's scholarship US$400; (this amount to be covered by sums to be secured by special appeal); to meet the W.C.U.U. share of charcoal-burning truck to be used in connection with the International Red Cross Committee transportation US$900; to provide Mr. Roy Spooner with funds to purchase, if necessary, Dodge truck and transport University supplies to West China US$1,500

E. 119 *Budget 1939-40.*

RESOLVED on the recommendation of the General Faculty that the budget for 1939-40 be adopted as follows, the deficit of NC$61,307.80 to be secured from Cheeloo (in gold for departmental supplies) and from Emergency Funds.

Receipts:

From students :	
Academic fees	C$37,345 00
Dormitory fees	41,000 00
Extension fees	2,000 00
Grant from Board of Governors	60,000 00
Harvard-Yenching Institute funds	33,000 00
Rent from staff residences	1,700 00
Personnel - mission staff	158,124 00
Medical fees from coop. instns. (student health)	2,600 00
Special grants for salary of staff	1,220 00
Grant from Ministry of Education	32,180 00
Grant from Provincial Govt. of Szechuen	20,000 00
Grant from Boxer Indemnity funds	20,000 00
Grant from China Foundation	32,800 00
Scholarships	2,854 00
Projects	72,200 00
United Hospital	600,000 00
	1,117,023 00
Balance to be secured from Cheeloo University and Emergency grants from Bd of Govs.	61,307 70
	C$1,178,330 70

Expenditures;

Administration	C$33,056 00
Operation and maintenance	22,275 00
College of Arts	96,148 00
College of Science	90,450 00
College of Medicine and Dentistry	167,663 20
Library	19,620 00
Museum	13,550 00
Research	2,000 00
Projects	74,200 00
Faculty service	1,350 00
Students service	15,938 00
Colleges - dormitories	42,080 00
United Hospital	600,000 00
	C$1,178,330 70

E. 120 *Property at Lung Chwan I.*

RESOLVED to investigate the possibility of securing land on Lung Chwan I hills for summer residences and buildings for conferences.

RESOLVED that in accordance with the President's request US$200 be advanced to him from Emergency Funds for initial payments on the purchase of property and the erection of a building on the Lung Chwan I hills.

E. 121 *Appeal for Grant for United Hospital Maintenance.*

RESOLVED to appeal to the Board of Governors for a grant towards the maintenance of the United Hospital, provided Cheeloo and the National Central University secure similar grants.

E. 122 U.U. *Senior Middle School.*

RESOLVED to forward to the Board of Governors the Statement of accounts of the U.U. Senior Middle School for the year 1938-39, requesting them to urge the cooperating mission boards to clear off the deficit remaining on 1938-39; and to pay the amounts anticipated towards the budget for 1939-40.

E. 123 *Organisation*

The President outlined the scheme of Organisation which would fit into the Government's requirements for a University. This scheme had been approved by the General Faculty.

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Mr Parker

WEST CHINA UNION UNIVERSITY

Minutes of the Executive Committee of the Board of Directors

March 9th, 1940.

Present: Messrs. Hwang Tao-chin, G. W. Sparling, Wu Hen-chiu, S. C. Yang; and J. Beech, L. G. Dsang, H. D. Robertson, ex officio.

The Minutes of the last meeting, held on November 4th, 1939, were approved as circulated.

E. 124. *United Hospital.*

A letter was received from the Director of the United Hospital, Dr. S.N. Cheer, expressing thanks to the University for its gift of NC$3,000 for the year 1938-39.

E. 125. *Minutes of Executive Committee, Board of Governors.*

The Minutes of the Executive Committee of the Board of Governors, held in Toronto, January 19th, 1940, were presented and discussed.

E. 125. *Membership of the Board of Directors.*

The membership of the Board of Directors was reviewed.

E. 126. *Annual Meeting of the Board of Directors.*

RESOLVED that the President and Mr. Robertson be a committee to make plans for the annual meeting of the Board of Directors, to be held in Chungking, March 29th and 30th, 1940, agenda for which is approved.

E. 127. *President's Statement.*

The President made a statement covering the the following points:

a. The conferring by the Central Government of a special honour on Chancellor J. Beech, including the Fourth Class Jade medal (with red and blue borders).

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b. The grant from the Ministry of Education of $50,000 for the year 1939 for building and equipment.

c. Subsidies necessary to meet the "high cost of living".

d. The fire in the West Wing of the Medical-Dental College.

e. Names of the holders of Government and British Boxer Indemnity Fund "Chairs".

E. 128. *Tuberculosis Sanatorium.*

RESOLVED to record the fact that the greater part of the money used for the purchase and renovation of the Tuberculosis Sanatorium and the building of the residence for the superintendent was a gift from the Church Missionary Society, and to express to the Church Missionary Society our deep appreciation of their generous action.

E. 129. *Budget Estimates, 1940-41.*

In view of the fact that it is anticipated that the estimated deficit will be met from Cheeloo's contribution on a cost-per-student basis; grants from the Board of Governors, from Sustaining Funds and from the Foundations,

RESOLVED to recommend to the Board of Directors the budget estimates as set forth in Faculty Minute 562; to appeal for $5,600 to assist teachers in buying text books; $1,600 to be used for purchasing books abroad at the rate 2:1; and for a sum of US$1,000 to assist with the extra cost of transportation on foreign supplies.

N.B —In view of the impossibility of making a satisfactory estimate of "high cost of living" subsidies at the present time, an adjustment will need to be made later in the year.

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WEST CHINA UNION UNIVERSITY

Executive Committee of the Board of Directors,
held June 10th, ~~1939.~~ 1940

MINUTES

Present: President Dsang, Messrs. G. S. Bell, S. H. Fong, H. D. Robertson, Mrs. Simkin and S. C. Yang.

E. 130. *Agricultural School.*

In regard to the request to register the Agricultural School with the Government, it was

RESOLVED to appoint a Committee composed of President Dsang, Rev. G. S. Bell and Mr. S. C. Yang to discuss this matter with Dr. Dickinson and to take the necessary action.

E. 131. Correction of Minutes D.144, Annual Meeting Board of Directors, *Endowment Fund for Free Beds and Scholarships.*

RESOLVED to add to both resolutions under D.144 the words: "and for Scholarships".

With this correction the Minutes of the Annual Meeting were approved as circulated.

A letter was received from the Chairman of the Finance Committee of the United Hospital, requesting that the interest on this Endowment Fund be given to the United Hospital until the new University Hospital is completed. The matter was laid on the table pending the raising of the Endowment Fund.

E. 132. *Financial Situation.*

A statement was made concerning adjustments necessary in the budget for 1940-41 to provide increases in salaries and wages, and a cost-of-living bonus—in view of the unprecedented rapid rise in the cost of living. The deficit of $101,181.00 in the estimates as approved by the Board of Directors would be reduced by $65,000 because of the increased grant from the Board of Governors (US$12,500 at 2:1 and LC$100,000) and by Cheeloo's contribution. However, the anticipated grant from the Ministry of Education was $5,000 less than anticipated,

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i.e. $35,000 and from the Bureau of Education $3,000 less, i.e. $27,000 (this amount of $3,000 having been allocated from the University's grant to assist the Agricultural School. It was estimated that salary increases would amount to approx. $40,000, servants' wage increases and rice bonus to at least $12,000 and H.C.L. bonus for full-time teachers to approx. $50,000.

After discussion it was

RESOLVED to make a special appeal to the Board of Governors for funds to meet the deficit due to the necessity to increase salaries and wages and grant a cost-of-living bonus because of the abnormal rise in living costs during the last few months.

E. 133. *China Foundation.*

It was reported that the China Foundation had granted $40,000 for the erection of part of the Central Block of the Medical-Dental building.

E. 134. *Gift for pharmacy Building.*

RESOLVED to express the sincere thanks of the Board of Directors to Rev. W. R. Morrison of Regina, Sask., for his gift of Canadian $2,000 towards the erection of one of the Pharmacy buildings.

E. 135. *Gift of Radium.*

RESOLVED to express the sincere thanks of the Board of Directors to Dr. and Mrs. S. H. Liljestrand and their friends for their gift of 50 milligrams of Radium for the use of the new University Hospital, Department of Obstetrics and Gynecology Memorial Cancer Clinic, in memory of Dr. Liljestrand's mother.

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WEST CHINA UNION UNIVERSITY

Executive Committee of the Board of Directors,

met Nov. 22nd, 1941

Present: President L. G. Dsang, Messrs T. C. Hwang, A. F. Lutley, G. S. Bell, H. D. Robertson, S. H. Fong.

Representatives from College of Medicine and Dentistry, L. G. Kilborn and R. E. Brown on request.

E. 136. *Resolved*, That the Minutes of the annual meeting of the Board be approved as printed

E. 137. Vice-Chancellor, H. D. Robertson reported the actions taken by the Executive Committee of the Board of Governors at a meeting held on May 7th, 1941

E. 138. President Dsang reported on the successful outcome of the negotiations with the Food Control Bureau. A year's supply of rice is assured at a price of $45.00 per deo with payments on a monthly basis rather than immediate payment for the total quantity required by university and hospitals.

E. 139. Mr. C. C. Chang, Chairman of this Board, has assured the President that there is every hope of getting another grant for the United Hospital, perhaps a grant of $100,000 can be got for the year 1941-42,

E. 140. Mr Chang is also greatly interested in the plans for setting up a Research Institute for Economic Studies and promised his support to this project, Interest was also expressed in the West China Frontier Institute for Social and Economic Research, and in an Institute of Agricultural Research. This latter project is being promoted by Dr. Ho Wen Chuin who has recently returned after six years' study and teaching in the United States. Special attention will be given to work in Plant Pathology.

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(Note: It is understood that, if and when these Research Institutes are organized, they shall be supported largely by special grants from other than university sources.)

E. 141. The President reported that 734 students were enrolled in the West China Union University this fall.

E. 142. President Dsang then dealt with the very serious situation in which all staff members find themselves as a result of inflation and continued rise in all commodity prices. He urged that an appeal should be made to the Board of Governors and to the Government for special assistance for the staff. After prolonged discussion it was

Resolved, That a cablegram and Clipper Letter be sent to the Board of Governors urging an immediate and favorable response to the request of the four Universities for a grant of G$50,000.00 to meet the unprecedented and rapid rise in cost of living, and further

Resolved, That, in view of the uncertain financial position of the University, to urge the President to impress on all Deans, Heads of Departments and Standing Committee the necessity for economy, and to suggest that everything possible be done to control and limit expenditures.

E. 143. *Resolved*, That we record receipt of its following cablegram from the Board of Governors, dated, New York, Nov. 7, 1941,

"Governors defer (refer?) erection central unit three to Directors' judgment after considering present conditions without financial responsibility, likewise approve Pharmacy Department change. Evans."

E. 144. Dr. L. G. Kilborn presented a recommendation of the College of Medicine and Dentistry that permission be given to proceed with the erection of the central section of the Medical Building with the funds now on hand, and that this Executive appeal to the China Foundation for an additional grant of

$50,000.00 towards these costs, and that appeals be made to the Foundation for grants for certain equipment and furnishings for this building.

Resolved That this Board support an appeal by the University to the China Foundation for the following grants toward constructing and furnishing the central block of the Medical College Building,

1. Building: $50,000.00 to cover increased construction costs.
2. Library: $25,000.00 for furnishings and equipment.
3. Dep't of Hygiene and Public Health: $15,000.00 for furnishings and equipment,
4. Dep't of Bio-chemistry: $15.000.00 for furnishings.
5. Administrative Offices: $8,000.00 for furnishings.

Note: All these departments are to be located in the central block.

E. 145. Dr. R. E. Brown presented a further recommendation of the College of Medicine and Dentistry regarding the balance of $200,000.00 needed to complete the staff dining rooms. kitchen and admitting sections of the new hospital, all of which are necessary to open the hospital. Over $1,000,000.00 have already been spent on the hospital, but this additional amount is needed to complete the sections already projected. After discussion it was

Resolved, That this Board support the appeal of the University to the China Foundation for a grant of $50,000.00 towards the erection of this service section, and

That support be given to an appeal to the Chairman of the Board for assistance in raising $150,000.00, and further

That Dr. Beech be asked to continue his efforts to raise funds to complete the hospital building program.

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E. 146. Mr. Robertson presented a statement dealing with the budget which showed a deficit of about $500,000.00, after which he and the President indicated possible sources of income to meet that deficit.

GERALD S. BELL
English Secretary.

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Meeting of the Executive Committee
of the Board of Directors
held July 15, 1942

Present: Yang Sou-chwan, G.S. Bell (represented by Hibbard), H. D. Robertson, President Dsang, S.H. Fong.

E.147. The Chairman, Mr. Yang Sou-chwan's report:

Mr. Yang reported that the President had a big family burden and due to inflation in the last five years he was in debt to the sum of $20,000.00 although he had sold part of his estate. He planned to move to Chiu-chin Middle School in Chungking since it was more convenient for his children to go to school. Mr. Yang then added that the University as well as the associate universities all needed the President's services and hoped that some solution would be found for the President's difficulties.

E 148. President Dsang's report:

President Dsang reported that he had been President in this University for fifteen years. In the pre-war years although his salary was low still he was able to provide for his family frugally. Since the war prices had risen thirty times and his income could not cover the expenses of his family. The only way out was to move to Chiu-chin Middle School in Chungking where it was more convenient for his children to go to school. After the war he would come back if the University still needed his services.

E.149. Mr. Hibbard, Robertson, and S.H. Fong confirmed the President's difficulties and suggested that the Chairman of the meeting write to the Chairman of the

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Board to consider the raising of the President's salary and at the same time ask the President to continue to serve his alma mater.

Correspondence

1. Letter from Mr. Yang to the Chairman of the Board, Minister Chang. (July 15th,1942)

Dear Chairman,

The salary of our President has been very low and since the war his income cannot cover the expenses of his family of six. His debt has now accumulated to the sum of $20,000.00. In our estimation, besides his children's education, medical care and clothing, he needs at least $1,800.00 per month. We, members of the Board of Directors who are in the province, suggest the President's salary and subsidy be raised to $1,800.00. We hope you will agree to our suggestion.

2. Letter from Minister Chang. (July 21st,1942)

Dear Mr. Yang,

Your letter has been received. I sumpathize with President Dsang's difficulties in his family burden and agree with your suggestion of raising his salary and subsidy. I suppose other staff members must have met the same difficulty and I suggest adjusting their salary and subsidy also.

3. Letter from S. C. Yang to Minister Chang. (Aug. 4th, 1942)

Dear Minister Chang,

I have received your letter suggesting adjustment of the treatment of the faculty and staff in the University. The Presidents of the four uni-

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versities have agreed to a monthly subsidy of $80 for each faculty or staff member and with each higher rank there is an additional amount of $10. Moreover there will be a fuel subsidy for the year, $500 for each grown-up and $300 for each child in the family. The President's monthly salary and subsidy has been decided to be the suggested $1,800.00

4. Letter from Minister Chang to Mr. Yang. (Aug. 11th, 1942)

Dear Mr. Yang,

I received your letter of Aug. 4. The plan of adjustment of the staff's salary and subsidy is very good. I agree to each detail.

0392

BUDGET ESTIMATES FOR 1942-43

Receipts;	*Summary*	
General;		
From students (740)	C$ 163,990.00	
Board of Governors (US$20,000.00)	374,200.00	
Harvard Yenching (12,421,00)	232,396.00	
Mission Personnel	171,000.00	
Grant Ministry of Education	260,000.00	
Grant Szechuen Provincial government	120,000.00	
Transfers, rents, salaries, etc.	70,615.00	
University Health Clinic	12,540.00	
Share from Cheeloo (US$5,000.0)	93,550.00	1,498,291.00
Projects;		
Huata Press	40,000.00	
Special restricted funds	18.485.48	
Agriculture-course and projects	40,720.00	
Dyeing	20,000.00	
Tanning	30,000.00	
Pharmacal laboratories	144,000.00	
Leper hospital	15,000.00	
Machine shop	75,000.00	
Residential colleges (not including board)	37,300.00	420,505.48
Subsidiary units:		
Middle School		200,000.00
United Hospital (Estimated C $3,000,000,)		2,118,796.48
Amount required before June 1943		773,491.50
Total receipts		C$ 2,892,287.98

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Expenditures:		
General:		
Administration	168,937.00	
Operation and maintenance	141,724.00	
College of Arts	300,367.40	
College of Science	411,144.40	
College of Medicine and dentistry	542,685.50	
Library	166,000.00	
Museum	48,576.00	
Chinese Cultural St. Research Inst.	64,718.00	
Faculty insurance	5,000.00	
Drill instructor	12,888.00	
Athletic instructor office	12,015.00	
University health clinic	15,500.00	
Religious activities	2,000.00	
Freshmen deans office	5,227.00	
University hospital director	5,000.00	
Contingent	320,000.00	2,221,782.50
Projects:		
Huata press	40,000.00	
Special restricted funds	18,845.48	
Agriculture-course and projects	40,720,00	
Dyeing	20,000.00	
Tanning	30,000.00	
Pharmacal laboratories	144.000.00	
Leper hospital	15,000.00	
Machine shop	75,000.00	
Residential colleges (no board included)	37,300.00	420,505.48
Subsidiary units:		
Middle School		200,000.00
United Hospital (estimated C$3,000,000.00)		
Special:		
Grant to United Hospital: teaching		50,000.00
Total expenditures		C$ 2,892,287.98

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WEST CHINA UNION UNIVERSITY

Meeting of the Executive Committee ol the Board of Directors held October 17, 1942

MINUTES

Present: K. N. Chang, A. F. Lutley, S. C. Yang, G. S. Bell, Administration officers, President L. G. Dsang, S. H. Fong, A. W. Lindsay representing H. D. Robertson.

Correspondence: Two letters from the Ministry of Education were read,
a. regarding the organization of the Treasurer's office.
b. regarding bonuses for teachers.
A letter from National Youth Corps regarding erection of a Youth Corps building was read and the following action was taken.

Youth Corps Hq.

Resolved, That we agree to the erection of this building by the University with funds to be supplied by the Youth Corps headquarters, and

That if in the future the Uhiversity desires to take over this building for its own use, the University will refund to the Youth Corps headquarters the amount donated by that organization.

Statistics.

The President reported on the enrolment of students for the present term, the number of teachers, and made a statement covering finances including bonuses to staff.

E 213. *Salary of President.*

Resolved, That we confirm interim action taken as a result of the Executive meeting of July 15th, in fixing the salary of the President, L, G. Dsang, at $1800.00 per month.

E 214. *Appeal to British Relief Fund.*

Resolved, That an appeal be made to the British (China) Reifef Fund Committee for a contribution towards current maintenance of the university.

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E 215. *Present Financial Situation,*

Resolved, That a full statement of the present financial situation, which indicates a large deficit during this fiscal year be presented to the Board of Governors and that we request special grants be made to meet this deficit.

E 213. *Illness of Vice-Chancellor Robertson. and appointment of Acting Vice-Chancellor.*

Whereas the President has reported that Vice-Chancellor Robertson is now recovering from a very severe illness and is still unable to take up his work,

Resolved, That we approve of the President's recommendation that Dr. A. W. Lindsay be requested to act for Mr. Robertson.

E 217. *Resignation of Mrs. Lindsay as Head Librarian, and appointment of Mr Djou Keh-yin.*

Whereas Mrs. A. W. Lindsay has resigned as Librarian,

Resolved, That we concur in the recommendation of the President that Mr. Djou Keh-yin be appointed Librarian.

E 218. *Appointment of Mr. Li Huai-ni as Momptroller*

Resolved, That Mr. Li Huai-ni be appointed Comptroller.

E 219. *Loan of Site to Ginling College.*

Resolved, That we concur in the recommendation of the Property Committee that permission be given to Ginling College for the loan of a site at the Tong Hang Dzi teachers' dormitory property to erect a new teachers' residence for Ginling College, and

That permission be also given for an addition to the present Ginling College dormitory.

E 220. *Beech Endowment Funds*

Resolved, That the Treasurer of this Board, Mr. Chang Yü Chu, be requested to deposit the Beech Endowment funds in a suitable bank where a higher income may be obtained.

Adjournment.

GERALD S. BELL
English Secretary.

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WEST CHINA UNION UNIVERSITY

Meeting of the Executive Committee of the BOARD OF DIRECTORS, held on March 6th 1943, at the home of President L. G. Dsang.

Members present: Dr. Hwang Tao-ching, Miss A. W. Harris, A. F. Lutley, G. S. Bell. Administrative Officers: President L. G. Dsang, Vice-Chancellor S. H. Fong, Vice-Chancellor H. D. Robertson.

In the absence of Mr. S. C. Yang, Chairman of the Executive Committee, Dr. Hwang was asked to act.

E. 221. *Honorary Degree.*

Resolved, that we concur in the recommendation of the President that an Honorary Degree in Home Economics be granted to Mrs. Lan, wife of General Lan Wen-bin. For years Mrs. Lan has given close personal attention to the food and general living conditions of the workers in her husband's coal mines. General Lan is now an honorary member of the Board of Directors, and he and Madame Lan have contributed $1,000,000. for endowment, half of this sum being for the Department of Home Economics; also $200,000 each year for three years.

E. 222. *Health of Dr. Joseph Beech.*

Resolved, that we record with regret and concern the reports of Dr. Beech's ill-health, and that we trust he may soon be completely well again.

E. 223. *Alumni Campaign for Endowment Funds.*

Resolved, that we record with pleasure the report of the President on the progress made in the campaign for endowment funds promoted by the Alumni, the present amount being about $3,000,000, and

That this Executive desires to express its sincere gratitude and appreciation of the splendid efforts put forth by the Alumni and members of the Board in this campaign.

E. 224. *Government Grants.*

Dr. Fong reported on recent grants from the Ministry of Education and from the Provincial Bureau of Education:

Ministry of Education.....$132,000
special grant to teachers with
more than five members in family $8,000 given
$8,000 promised

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Bureau of Education.....$180,000.

Resolved, that we request the President to write a letter of thanks for the assistance thus given.

E. 225. *Agreement re Psychopathic Hospital.*

Resolved, that we approve the contract between the Municipality of Chengtu and the West China Union University for cooperation in the work of a Psychopathic Hospital. (see appended agreement)

E. 226. *Agreement re Youth Corps Building.*

Resolved, that we record the agreement between the University and the Youth Corps Central Office, covering the erection, use and control of the building being erected on the University campus. (see appended agreement)

Gerald S. Bell,
English Secretary.

Agreement with the Municipality of Chengtu
re Psychopathic Hospital.

C.1.of M.-D. J-337

The Chengtu Municipal Council and the West China Union University agree to the following contract:

1. Personnel.
   1. The Superintendent shall be appointed by the Municipal Council ~~direct~~.
   2. The Treasurer shall be appointed by the Municipal Council direct.
   3. The medical staff shall be recommended by the W.C.U.U. to the Superintendent, who shall forward the names to the Municipal Council for appointment. Other officers or staff members shall be chosen by the Superintendent and recommended to the Municipal Council for appointment. Resident physicians and internes shall be appointed by the Superintendent and reported to the Municipal Council for information and reference.

   Note: For the year 1948 the Hospital shall have one Superintendent, one Medical Director, one Resident Doctor, one Interne. Later more doctors may be added if needed.

2. Division of Expenses of the Hospital.
   1. The W.C.U.U. shall be responsible for the salary of the Superintendent and doctors.

   2. The Municipal Council shall be responsible for the living allowances of the Superintendent and doctors. The scale of allowance shall be in accordance with the Government regulations.
   3. All other expenses shall be undertaken by the Municipal Council.
   4. Laboratory fees, except for free patients, shall be paid to the. W.C.U.U. Note ---- J.357
   5. All other receipts shall be paid to the Municipal Council.
3. The W.C.U.U. during the period of cooperation may use the Hospital for practice by the students in Psychiatry courses, and shall put up a board outside the hospital gate with the name 華西大學醫學院特約精神病實習醫院
4. If either party wishes to terminate the contract, six months notice of such action shall be given to the other party.
5. This contract becomes effective as soon as it is signed by both parties.

Agreement with Youth Corps Central Office

1. The purpose of the Chin Nien Kwan on the West China Union University campus is to provide a place for the welfare of the students as well as for their social service.
2. With reference to the erection of the Chin Nien Kwan the West China Union University shall be responsible only for renting the land required for the building; the cost of the whole building will be undertaken by the Headquarters of the Chin Nien Tuan.
3. Concerning the location of the Chin Nien Kwan, the Property Committee of the West China Union University and the Chin Nien Tuan will appoint a joint committee to decide upon the site. The site cannot be definitely decided upon until it is approved by both parties.
4. Plans for the building will be drawn by selected architects, and approved by the Property Committee of the West China Union University.
5. When the Chin Nien Tuan stops using the Chin Nien Kwan it will donate the whole building to the West

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China Union University, and shall not transfer, sell or rent it to any other party.

6. If any of the activities in the Chin Nien Kwan are contrary to the original purpose for which the building was erected, or any hindrance to the work of the West China Union University, the University shall have the right to take ownership of the building, and pay for the building according to the current price at that time.

7. The above agreement will become effective as soon as it is approved by both parties, the W.C.U.U. and the Youth Corps Central Office.

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MR. ROBERTSON

WEST CHINA UNION UNIVERSITY

Minutes of the Meeting of the Executive Committee of the BOARD OF DIRECTORS, held on October 8th, 1943, at the home of President L. G. Dsang.

Present: Dr. G. S. Bell (who was elected Chairman for this meeting), Miss Winifred Harris, Rev. A. F. Lutley, and ex-officio: President Lincoln Dsang, Mr. S. H. Fong and Mr. H. D. Robertson.

The meeting opened with prayer by Dr. Bell.

Minutes:

The minutes of the annual meeting of the Board of Directors, which had already been circulated to members, were approved with the following amendment:

E.227. *Resolved* **to record the Presenting of the audited financial statement of 1941-42 which was omitted from the minutes as circulated.**

E.228. *Special Grants, 1943.-44*

Resolved **to record with thanks the following grants for 1943-44:**

United China Relief	US$170, 000 (NC$5,100,000)
British Aid to China Fund	£2, 000 (NC$237, 525) and £1,125 (NC$133, 605)
A.B.M.A.C. (Dental)	US$15,000 (NC$450, 000)
Ministry of Education	General NC$180,000; Special NC$132,000.
Bureau of Education	NC$150,000
China Foundation	NC$30,000 to December 31st, 1944

E.229. *President's Statement.*

President Dsang made a statement re the Endowment Fund. He said that the NC$1, 000, 000 contributed by General Lan had been invested to bear interest at the rate of 4% per month (i.e. $40,000 per month); General Lan has been pleased to arrange that the first payment would fall due in January 1944 six months' earlier than he had originally intended. Another NC$1,100,000 of the Endowment Fund has been invested in the Chung Kwo Lung Kung Bank at the rate of 5% per month interest to be paid as from August 1st, 1944. President Dsang also

stated that besides the NC$1,000,000 endowment, General Lan had also given another gift of $200,000 each year for three years, sixty percent towards the general budget, and forty percent to be used for the Home Economics Department.

E.230. *University Community Church.*

Mr. Robertson made a statement outlining the developments to date in connection with this project. He referred to the generous gift of $500,000 from one Chinese towards this end, and said that the suggested site for the proposed Church was east of the present buildings of the Woman's College, on land held jointly by the American Methodist Mission and the Woman's College Board. Tentative discussions had taken place re the transfer of that property from the present holders to the new Church Board when that has been properly organised. The following motion was passed:

Resolved to endorse Faculty minute 679 approving the plan for the University Community Church which reads as follows: "Resolved to express our sincere appreciation of the successful efforts of Dr. Phelps and others interested to secure funds and to set up the organisation of a University Community Church; also to recommend to the Board of Directors and to the Board of Governors approval of the present plan, and that while on furlough Dr. Phelps be afforded the opportunity to place the plan before the Board of Governors and the wider constituency of friends of the University." (See also General Faculty Minute 626, June 1941)

E.231. *West China Union University Middle School, Change of Constitution.*

Mr. Robertson and President Dsang outlined recent developments which seemed to indicate that a change in the set-up of the Committee of Management was desirable (see Minute 219 of the Board of Directors). The following resolutions were passed:

Change in Personnel of Committee of Management

Resolved that the Constitution of the West China Union Middle School be amended as follows:

That in the future the Committee of Management of the West China Union University Middle School consist of the following members: President of the University, Dean of Studies W. C. U. U. and four others (two Chinese and two missionaries) to be appointed by the Board of Diretors; the Principal of the School to be an ex-officio member

Resolved to appoint Rev. D. N. Sargent and Mr. H.D. Robertson as the missionary members of this new Committee of Management.

Resolved to appoint Dr. H.B. Ch'en and Mr. Liu Chih-chiai as the two Chinese members of this new Committee of Management.

Resolved to reappoint Mr. Wu Hsien-yu as Principal of the W.C.U.U. Middle School for the school year 1943-44.

E.232 *Coming of P.U.M.C. Students and Nursing School.*

After a statment had been made by Mr. Robertson the following minute was passed:

Resolved to approve of the arrangement entered into between W.C.U.U. and P.U.M.C. as follows:

(a) P.U.M.C. Medical Students.

Thirty to sixty medical students would come to the College of Medicine and Dentistry of the West China Union University as Transfer Students and would in every way enjoy the same privileges as original students of the W. C. U. U. Should the P.U.M.C. reopen on this campus or elsewhere the P.U.M.C. students would have the privilege of again transferring to the P.U.M.C. It is understood that certain students entering P.U.M.C. from Yenching and other Universities may intend to and may have the privilege of transferring to P.U.M.C. if and when it is reopened.

The C.M.B. agrees to pay to W.C.U.U. a sum of about US$5,000 as the C.M.B. part of the cost of the medical education of its medical student group. This figure is based on the cost of medical education and corresponds to the amounts paid by Cheeloo Un-

iversity for its medical students. The exact amount will depend on the number of P.U.M.C. students, or P.U.M.C. staff, and on the principles already in force as a reciprocal agr-ement between W.C.U.U. and Cheeloo. It is understood that members of the P.U. M.C. staff joining W.C.U.U. faculty will be paid by grants-in-aid to W.C.U.U. from the C.M.B.

(*b*) *P.U.M.C. Nursing School.*

That the P.U.M.C. Nursing School would take complete charge of the nursing programme at the University Hos,ital Medical Unit of the United Hospital and work in affiliation with the existing Ren Chi Nursing School associated with the United Hospital. It is hoped that this P.U.M.C. school may provide a basis for a University grade school which can be continued by W.C.U.U. after the P.U.M.C. returns to its new quarters."

E.233. *Board of Governors' Minutes.*

Resolved to record the receipt of the Minutes of the Meeting of the Executive Committee of the Board of Governors. held on May 5th, 1943.

E.234. *Contract with East and West Cultural Association re house No.101.*

After hearing a statement from Mr.H.D. Robertson, which was followed by a discussion the following resolution was passed:

Resolved to approve of the contract for the renting of house no. 101 to the East and West Cultural Association, as here given:

"The West China Union University agrees to rent house no. 101 to the East and West Cultural Association for a period of ten years, on the following conditions:

1. The E.W.C.A. shall pay the ten year's rent NC$150,000 (regarded as the equivalent of US$5,000 at present University rate of 30:1) in one payment at the time of the signing of the contract. The use of the house by the Association begins from the date of the

signing of the contract and runs for ten years. During this period the E.W.C.A. has the use of the whole house and on further rent is to be paid.

2. The E.W.C.A., the membership of which is given in the attached statement, rents the house for the cultural activities defined by its constitution, herewith attached. These are academic research, meetings for academic discussions, collecting books for a special library, the entertaining of distinguished scholars of China and from abroad, including University guests. No part of the house or grounds shall be rented to others. If the house is not used for these purposes the contract may be terminated, but notice of at least six months shall be given. If the contract is terminated before the end of the ten year period, the W.C.U.U. shall refund to the Association an amount equal to the rent for the balance of the ten years, at the rate of US$5000 per year.

3. During the period the E.W.C.A. rents the house the Association shall appoint one of its members who shall also be a member of the faculty of the W.C.U.U. to take full responsibility for the management and care of the house.

4. During the period of rental the house and compound of No .101 shall be under the control of the E.W.C.A. and shall be kept in good condition, as at present. No structural changes shall be made in the house. Should the E.W.C.A. desire to make any alterations they must first secure the consent of the W. C.U.U. The cost of the repairs and insurance shall be shared equally by the two parties to the agreement.

5. At the end of the ten year period, if both parties agree, a further contract for renting the house may be considered.

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E.235. *Problem of University and Mission Housing.*

President Dsang presented the difficulties of the present situation, and discussion followed of the various points raised, after which the following resolution was passed:

Resolved that in view of the very great difficulty in finding adequate housing for the faculty of the University, owing to the increas during recent years in the professorial staff of the University; and in view of the excessiv rents now being charged in and around Chengtu; a letter be written to all Missions requesting them to consult with the University authorities re the use of Mission houses on the campus whenever a house falls vacant or accommodation becomes available due to furlough or other cause.

A. F. LUTLEY

English Secretary.

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See - H. D. Robertson's letter of 2-9-44 Pack. - 4-27-44

N. Y. Office

WEST CHINA UNION UNIVERSITY

Executive Committee of the Board of Directors.

Minutes of the meeting held on December 11th, 1943, at the home of President Lincoln Dsang.

Present: Dr. Whang Tao-chin, Chairman, Dr. H. C. Chen, Dr. G. S. Bell, Miss Winifred Harris, Rev. A. F. Lutley. Administration, President Lincoln Dsang, S.H. Fong, H. D. Robertson

E.236. The following cable from Minister Chang Khia-ngao, Chairman of the Board of Directors was read:

"Participated in Governors' meeting held in Toronto fourth and fifth of November. Regarding Youth Corps building deeply concerned over any outside investment and control whatsoever in campus Property. Suggest recover building using income of one million dollar sinking fund or Governors would consider Directors request around fifty thousand Chinese dollars. Please contact Youth Corps and revise agreement. Chang Kia-ngao."

President Dsang made a statement recapitulating the steps that had led up to the agreement for the erection of the Youth Corps building. After discussion of the matter in all its aspects the following motion was pased.

Resolved to appoint President Dsang and G. S. Bell to represent the Board of Directors to discuss with Governor Chang Chun and the Central Headquarters of the San Min Chu I Youth Corps, the contract re the Youth Corps building in the light of the above cable from Mr, Chang Khia-ngao.

Executive Committee of the Board of Directors. Minutes of the meeting held on December 21st, 1943, in the office of H. D, Robertson, Administration Building.

Present ... Dr. Huang Tao-chin, Dr. G. S. Bell, Rev. A. F. Lutley, Administration ... President Lincoln Dsang, H. D. Robertson.

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E, Z57. Youth Corps Building.

President Dsang reported on the interview with Governor Chang Chun following the previous meeting of the executive committee. The matter was then discussed further. A rough draft of a letter to the Board of Governors was considered and with certain emendations was accepted and the following resolution passed:

Resolved that in view of all the circumstances we do not think it a wise plan to attempt at this time to revise the agreement made with the Youth Crops Headquarters; further, that we approve of the letter presented being sent to the Board of Governors in explanation of the decision reached.

A. F. LUTLEY,
Secretary.

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July 4, 1944.

WEST CHINA UNION UNIVERSITY.

Executive Committee of the Board of Directors.

Minutes of the Meeting held on July 4th in the Administration Building.

Present. Rev. G.S. Bell, Rev. A.F. Lutley (representing Bishop Maxwell) ex-officio, President Dsang, H. D. Robertson, S.H. Fong, W.W. Small.

Dr. Bell opened the meeting with prayer.

In the absence of Dr. Huang the chairman, Dr. Bell was elected to act and Mr. Lutley acted as recording secretary.

E.238. *Budget Estimates.* After preliminary statements explaining the present difficulties had been made by Mr. Small, President Dsang and Mr. Robertson, the following resolution was passed,

Resolved that the Budget estimates as presented be accepted.

E.239. *Reorganisation of Union Middle School.* President Dsang made a statement on the present situation in the school and the recent troubles. After some discussion the following resolutions were passed;

a. RESOLVED to approve the new arrangements as recommended by the Committee of Management of the Union Middle School;—

1. That in order to conform with the regulations of the government a new Board of Directors of the Union Middle School be formed to consist of nine members representing the co-operating missions and the University, and coopted members.

2. That in order to unify the administration of the Union Middle School the cooperating missions be requested to place the use of the Middle School dormitories under the administration of the School. This would mean that the Proctors of the dormitories would be appointed by the school administratien on consultation with the representative of the Mission concerned.

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3. To request the cooperating missions to continue their financial support of the Union Middle School.

4. To recommend to the Board of Directors the appointment of Mr. Liu Chin-chai as Principal of the Union Middle School.

b. In accordance with section 1 calling for the appointment of a new Board of Directors of the Union Middle School,

RESOLVED to appoint the following to be the new Board members, Pres. Dsang, H.D. Robertson, S.H. Fong, D.N. Sargent, Dr. S.K. Dai, Rev. Olin Stockwell, Rev. Wallace Wang, L.T. Yang (Principal of Goucher School) Dr. H.P. Chen.

c. In accordance with section 2 of the new arrangement,

RESOLVED to request the Missions to approve the new method of appointing Proctors for the dormitories.

d. RESOLVED to recommend to the new Board of Directors of the Union Middle School the appointment of Mr. Liu Chin-chai as Principal.

Adjournment.

Library

WEST CHINA UNION UNIVERSITY

Executive Committee of the Board of Directors.
Minutes of a meeting held on March 2nd 1945 in the Faculty Common Room of the Administration Building.
Present: Messrs Chen Hsu-ping, Huang Dou-chin, J.E. Moncrieff and D.N. Sargent.
Ex Officio: President Dsang, Messrs S. H. Fong and H. D. Robertson.
The meeting opened with a perlod of silent prayer.
Elections. Acting Chairman—Chen Hsu-ping.

E 247. Special Endowment Fund.

Mr. Robertson reported that two disbursements had been made by the Special Endowment Fund committee from the interest of the Endowment Fund.
(1) A grant of $10,000.00 to Prof Du Fung-fu who was in grsat need as a result of a long and painful illness.
(2) A grant of $10,000.00 for the work of the Sanitation and Student Health Committee, as this committee had found that the grant of $10,000.00 from the Dep't of Public Health was insufficient to enable it to do adequate work among the students.

Resolved that we approve the disbursements made by the Special Endowment Fund committee.

Resolved that in view of the continued absence of Minister Chang we ask the President to investigate the possibility of purchasing government gold bonds with the Endowment Fund and that, in the event of a favorable reply the Endowment Fund Committee be empowered to make the purchase.

E 248 Amendent to the Constitution.

Resolved that we recommend to the favorable consideration of the Board of Directors that Article IV of the Constitution read as follows; the change to become effective in July 1946:—

The Board of Directors shall be composed of not more than fifteen voting members, elected or chosen for periods of from one to three years, as follows:—

(a) Two members, when available, designated by or representative of the Board of Founders.
(b) Nine members appointed or designated by the participating Organizations maintaining Mission Colleges as follows:—

Church of Christ in China	one member
Methodist Church	one member
Friends Yearly Meeting	one member
Shen Kung Hui	one member

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West China Baptist Convention — one member
United Church of Canada — one member
Friends Service Council and Church Missionary Society — one member
American Baptist and Methodist Missions together — one member
Women's Boards and Societies or Women's College — one member

(c) One member of the Alumni Association elected by ballot from the whole body of Alumni.

(d) Not more than three members coopted by a two-thirds vote of the members of the Board of Directors present at any annual or special meeting of the Board.

The remainder of the article to remain unchanged.

E 249. Gift from Mr Cheng Shih-chuin.

The President reported that Mr. Cheng Shih-chuin had given a large building in Chungking to the University on condition that the building should never be sold but the rent used for specified educational purposes.

Resolved that we accept with grateful thanks the generous gift of Mr cheng Shih-chuin and appoint the following as a Board of Trustees, in accordance with his wish:- Mr. Cheng Shih-chuin, Messrs Wen Fu-yang, W. Small, the President, Messrs, Tai Sze-ku, Li Huai-nyi, Wang Ti-ren, S.H. Fang, W.W. Small.

Resolved that we instruct the University authorities to report this gift to the government and respectfully request that Mr Cheng be suitably honoured.

E 250. Post-War Planning.

Resolved that we ask the President to call a meeting of members of the staff of the University to discuss general plans for the University after the war and that the two secretaries of the executive committee be invited to attend the meeting to represent the Board of Directors.

E 251. Appointment of Western Members of the University Staff.

Resolved that the discussion of the method of appointment of western members of the University staff (Minutes D241 of the Board of Directors) be postponed until we have received the minutes of the November 1944 meeting of the Board of Governors.

Adjournment

Douglas N. Sargent
Recording Secretary.

701. *Staff Furloughs-*

1. Furlough of Dr. and Mrs. Kennard.

Resolved to record our sincere appreciation of the service to the university of Dr. and Mrs. Kennard and especially of the contribution made by Mrs. Kennard to the teaching of English Literature, and to express our hope that after furlough they may return to continue their work. Also to request their Mission to make possible for them facilities for post-graduate study.

2. Furlough of Miss A. Ward.

Resolved to record our sincere appreciation of the service to the university of Miss A. Ward as Head of the Division of Fine Arts and in the many forms of musical activities. Also to express our hope that while on furlough she may have special opportunity given her for further studies and may then return to continue her work at the university.

3. Furlough of Dr. and Mrs. Lindsay.

Resolved to record our sincere appreciation of the services of Dr. Lindsay as Dean of the Dental Faculty and of Mrs. Lindsay as Librarian and to express the hope that while on furlough they may both recover their health and in due time return to the university. Also to request their Mission to make possible facilities for special study.

4. Furlough of Dr. and Mrs. Parfit.

Resolved to record our sincere appreciation of the services of Drs. Norman and Jessie Parfit and to express the hope that their Mission may extend to them post-graduate facilities for study.

5. Furlough of Dr. and Mrs. Crawford.

Resolved to record our sincere appreciation of the services of Dr. and Mrs. Crawford in their many activities and to express our hope that after furlough they may rejoin our staff. Also to request their Mission to make possible for them facilities for special study.

6. Furlough of Dr. and Mrs. Liljestrand.

Resolved to record our sincere appreciation of the services of Dr. and Mrs. Lilfestrand and to express the hope that while on furlough they may have opportunity for special study and then return to continue their work at the university.

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7. **Furlough of Miss Downer.**

Resolved **to record our sincere appreciation of the services of Miss Downer and to express the hope that she may be given special facilities for study while on furlough and may return to continue her work at the university.**

ADJOURNMENT

WEST CHINA UNION UNIVERSITY

SUMMARY

REVISED BUDGET

July 1, 1944 to June 30, 1945

CURRENT BUDGET ACCOUNTS

INCOME:		
1. Chinese Government—		
Ministry of Education	CN$200 000 00	
Szechuen Provincial Government	170 000 00	CN$370 000 00
2. Other sources in China		
Student fees	1 600 000 00	
Dental clinic refunds	1 155 168 00	
Sundry accounts	65 086 50	2 820 254 50
3. Sources in U.S.A. not U.C.R.—		
Board of Governors (US$12350.00@ 150:1)	1 852 500 00	
Harvard-Yenching Ins (12 421 04 @ 150:1)	1 863 156 00	
Joint funds	350 000 00	
Co-operating Universities	650 000 00	
China Medical Board grants	956 088 00	
Mission personnel	2 640 000 00	
Balance July 1 (US$25 770 37 @ 150:1)	3 865 555 50	12 177 299 50
4. Sources other than China and U. S. A.—		
Canadian Mission Personnel	4 320 000 00	
British Mission Personnel	1 080 000 00	
British Aid Fund	1 500 000 00	6 900 000 00
Total Expenditure		43 897 554 00

5. United China Relief—		
Appropriation (as of 1943-44)		17 000 000 00
AMOUNT REQUIRED BEFORE JUNE 30,1945		4 400 000 00
Total Income		43 667 554 00

EXPENDITURE:

1. Administration—salaries	4 633 934 00	
supplies and expense	438 000 00	5 101 934 00
2. Operation and maintence—		
salaries	774 072 00	
supplies and expense	2 316 000 00	3 090 072 00
3. College of Arts—salaries	8 318 904 00	
supplies and expense	135 000 00	8 453 904 00
4. College of Science—salaries	8 254 704 00	
supplies and expense	698 000 00	8 952 704 00
5. College of Medicine and Dentistry salaries	12 295 104 00	
supplies and expense	980 000 00	13 275 104 00
6. Library—salaries	1 860 228 00	
supplies and expense	630 000 00	2 490 228 00
7. Museum—salaries	554 232 00	
supplies and expense	225 000 00	779 232 00
8. Student activities—		
salaries	1 199 376 00	
supplies and expense	150 000 00	1 349 376 00
9. University Hospital		175 000 00
Total Expenditure		43 667 554 00

WEST CHINA UNION UNIVERSITY

Minutes of the Annual Meeting of the Board of Directors, held on Oct. 21st, 1944, in the Administration Building.

Present: Governor Chang Chuin (Hon. Chairman), Messrs. Ho Peh-heng (Vice-Chairman), Chen Hsu-ping G. S. Bell, Huang Chi-lu, D. N. Sargent, (alternate for Bishop Maxwell), M. C. Chang (alternate for Huang Dou-chin), F. O. Stockwell (alternate for C. B. Rappe) J. E. Moncrieff (alternate for Mrs. Salquist), Kin Kin-shan (alternate for Bishop Sung), Miss A. Thexton.

Ex Officio: President Dsang, Messrs. S. H. Foug, H. D. Robertson, W. W. Small.

Visitors: Miss Elsie M. Priest, Dr. E. H. Cressy.

The meeting was opened with a prayer by Dr. Cressy.

Nominating Committee

G. S. Bell, Chen Hsu-ping and Miss Thexton were appointed on the Nominating Committee.

Minutes Mr. Moncrieff raised the question of the number necessary to form a quorum and the method of adopting Executive minutes.

Minutes of the Annual Meeting June 29th, 1943 and of the Executive Committee on Oct. 8th, Dec. 11th Dec. 23rd, 1943, July 4th 1944 were reported as having been circulated and were approved.

D226 *Board of Governors Minutes.*

Mr. Robertson reported the Annual Meeting of the Governors on Nov. 4th, and 5th, 1943 and the Meetings of the Executive Committee on Mar. 23rd. Finance Committee, April 21st, Executive Committee, May 19th, 1944.

It was noted that the Chairman of the Board of Directors, Mr. Chang Chia-ngau, Bishop W. Y. Chen and Dr. L. G. Kilborn, by their presence and remarks, had made a special contribution to the meetings of the Board.

D227 *Audited Statement of Accounts 1942-43.*

The Bursar presented the Audited Statement of accounts for the year 1942-43 and it was.

Resolved that this statement be received.

D228 *Endowment Fund.*

The President made a statement regarding the status of the Endowment Fund and presented the report of the Alumni Association regarding these funds. It was hoped that the annual interest would be in the neighborhood of NC $1,600,000

Resolved to express our deep appreciation to the President for his untiring efforts to raise the Endowment Fund and to congratulate him on the excellent result achieved.

D220 *Disposal of Endowment Funds.*

Resolved that the Executive Committee be responsible in future for the investment and distribution of the Endowment Funds within the conditions of the gift, (Minute D215) they being empowered as in the past to delegate the actual investing of the money to a further small group.

Resolved that the interest received from these Endowment Funds be handed in future through the Bursar's Office

D230 *President's Report.*

The President reported on the present position of the University and read a letter which he had written to the Board concerning his health. The report was received.

D231 *Leave of Absence for President Dsang.*

Resolved that in view of the poor state of the President's health, he be gramted two months leave of absence as from the first of November and further that we refer to the Executive Committee the question of a suitable honorarium to enable him to get good rest and proper medical attention. Mr. S. H. Fong would act for the President during his absence.

D232 *Budget 1944-45.*

The Bursar presented a revised budget and explained the variation from the proposed budget as accepted by the Executive at its July meeting (Minute 233). The revised budget was duly approved.

D233 *Union Middle School Reorganisation.*

The report on the reorganisation of the Union Middle School was received (Minute E239).

Resolved that the Board of Directors of the Union Middle School be asked to draw up agreements with the individual Missions with regard to the use of the dormitories.

D234 *Department of Education.*

It was reported that the Department of Education would in future be known as the Department of Rural Reconstruction, this being in accordance with government requirements.

D235 *Agreement between the University and the U. S. Army.*

An agreement between the University and the U. S. Army with regard to the use of sections of the University Hospital and the machine shop was read and approved.

D236 *Scholarships for the College of Arts.*

The request of the Dean of the College of Arts for acholarships was referred to the Executive Committee.

D237 *National Dental Program.*

A report was given of the financial assistance received from the A. B. M. M. C. to enable the University to help in the National Dental Program directed by the National Dental Board under the National Health Administration. An extra number of students, about fifteen, was received annually in Dentistry. The total of funds received to date was NC $762,268.26.

D238 *Additional Pharmacy Students.*

It was reported that a request was received from the Ministry of Education to enroll an additional class of fifty students and a grant of NC $1,000,000 had been received. After consideration of possible dormitory and laboratory facilities, about thirty-six students had been received.

D239 *Goucher School.*

A report on the finances of the Goucher School for the year 1943-44 was received.

D240 *Report of the Nominating Committee.*

Resolved that the report of the Nominating Committee be accepted as follows:-

Officers of the Board of Directors	
Hon. Chairman	Governor Chang Chun
Chairman	Minister Chang Kia-ngau
Vice-Chairman	Mr. Ho Beh-heng
Hon. Treasurer	Mr. C. C. Chang
Secretaries	Dr. Hwang Tao-chin
	Bishop Maxwell
Executive Committee	
	Mr. Ho Beh-heng
	Dr. Hwang Dou-chin
	Dr. Chen Hsu-ping
	Miss A. Thexton
	Bishop Maxwell
	Mrs. Salquist
	Mr. Hwang Chi-lu
Officers of the University	
President	Dr. Lincoln Dsang
Chancellor	Dr. Joseph Beech
Vice-Chancellors	Mr. S. H. Fong
	Mr. H. D. Robertson
Auditors	A. S. Hansske
	Mr. Gordon K. Smith

D241 *Appointment of Western Members of the University Staff.*

The resolution of the Annual Meeting, Jan. 1944, of the West China Mission of the U. C. C., dealing with the appointment of western members of the staff was read and it was,

Resolved that it be referred to the Executive Committee.

D242 *Limitation of Expenditure and Size of the Student Body.*

The problem of the limitation of the expenditure and of the size of the student body was referred to the Executive Committee.

D243 *Membership of the Board.*

The question of the number of members on the Board from Church and Mission was also raised and it was,

Resolved to refer it to the Executive Committee.

Adjournment.

Douglas N. Sargent
Recording Secretary

WEST CHINA UNION UNIVERSITY

Executive Committee of the Board of Directors

Minutes of Meeting held on October 28th, 1944, in the home of the President.

Present: Messrs Ho Peh-heng, Chen Hsu-ping, Huang Dou-chin, J. E. Moncrieff, D. N. Sargent and Miss Thexton.

Ex-Officio: President Dsang, Messrs S. H. Fong and H. D. Robertson.

The meeting opened with a period of silent prayer.

Elections. Chairman—Ho Peh-heng
Chinese Secretary—Huang Dou-chin.
English Secretary—D. N. Sargent.

E240. *Correspondence, Letter from General Lan.*

A letter from Gen. Lan, concerning his gift of $1,000,000.00 was read in which he stated that he wished half of this sum to be used for the department of Home Economics and the other half for teachers' welfare and the helping of needy students. It was noted that $400,000 interest on this sum, which is invested in the General's own company, has already been received by the University.

E241. *College of Arts Scholarships.*

A letter was read from Dean Loh Chung-shu of the College of Arts, explaining that government scholarship were no longer open to students of the Arts College and urging the Board of Directors to make scholarships available to replace this government help.

Resolved that, in view of the fact that Government scholarships are no longer available to the College of Arts students, a grant of 20 scholarships, each of value $2,500. per term, be granted to students in that College from the Special Endowment Fund interest.

E242. *Special Endowment Fund.*

Resolved to appoint a committee of four to consist of the President, Mr. H.D. Robertson and two members of the Executive Committee to decide small disbursements from the Fund. Dr. Huang Dou-chin and Mr. J. E. Moncrieff were elected

E243. *Leave of Absence for President Dsang.*

Resolved that a grant of $40,000.00 be made to the President from the interest of the Special Endowment Fund to enable him to obtain adequate rest and medical care during his two months' leave of absence.

E244. *Meeting of the Executive.*

Resolved that the Executive Committee meet at least twice each term—once shortly after the opening of the term and once shortly before its close.

E245. *Annual Meeting of the Board of Directors.*

Resolved that the Annual Meeting of the Board of Directors be held early in April.

E246. *Minutes of the Executive Committee.*

Resolved that the minutes of the Executive Committee be printed in Chinese and English and that they be circulated to the members of the Board of Directors as early as possible. If no objection is raised within a month, it may be assumed that the Board members are in agreement with the resolutions passed.

D. N. Sargent
Secretary

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WEST CHINA UNION UNIVERSITY

Budget, July 1, 1944 to June 30, 1945

SUMMARY

INCOME.				
1.	From the Chinese Government			
	Ministry of Education	NC.$312, 000		
	Szechwan Provincial	180, 000		NC$492, 000
	From other sources in China-			
	Student fees	1 250 000		
	Refund dental clinics	1 005 828		
	Joint funds	350 000		
	Co-operating universities	650 000		
	China Medical Board	773 280		4 029 108
3.	From U. S. A. other than U.C.R.			
	Governors-US $12 350 at 100	1 235 000		
	H—Y Trustees 12 241 04 at 100	224 104		
	Mission Personnel	2 160 000		4 619 104
4.	From Sources other than China and USA			
	Canadian Mission Personnel	4 320 000		
	British Missions personnel	1 320 000		
	British Aid to China Fund £2 000	320 000		5 960 000
5.	From U.C.R.			
	Appropriation 1943-44 US $170 000 at 100			17 000 000
				32 100 212
	Amount required before June 30, 1945			12 407 806
	Total income			44 508 018.00

EXPENDITURE:				
1.	Administration	Salaries	4 255 296	
		Expense	596 750	4 552 046
2.	Operation	Salaries	548 632	
		Expense	1 640 500	2 189 132
3.	College of Arts	Salaries	9 109 000	
		Expense	222 000	9 333 904
4.	College of Science-Salaries		8 933 944	
		Expense-regular	935 500	
		Expense special income	370 000	10 239 444
5.	Colleges of Med. Dent.	Salaries	11 890 620	
		Expense	1 066 200	12 956 820
6.	Library	Salaries	1 864 032	
		Expense	630 000	2 494 032
7.	Museum	Salaries	600 804	
		Expense	300 000	900 804
8.	Student activities-Salaries		1 168 836	
		Expense	150 000	1 318 836
9.	University Hospital, grant			225 000
	Total expenditure			44 508 018.00

WEST CHINA UNION UNIVERSITY

Executive Committee of the Board of Directors.

Minutes of an enlarged meeting held on Dec. 5,1945, in the home of President Dsang.

Present: **Bishop Chen Wen-yuan, Messrs. Yang, Hwang Dou-chin, Chen Hsi-ying, D.S. Dye, D.N. Sargent.**

Ex officio: **President Dsang, Messrs. S.H. Fang, H.D. Robertson, W.W. Small.**

The meeting was opened with prayer by Bishop Chen.

Elections: Acting chairman.....Bishop Chen
Nominating Committee.....Dr. Hwang Dou-chin, Messrs. D.S. Dye, D.N. Sargent.

E. 252. Mr. H.D. Robertson gave a summary of the minutes of the November 2,1944 meeting of the Board of Governors, the May 9,1945 meeting of the Executive Committee of the Board of Governors, May 1945 meeting of the Associated Boards, the June 20, 1945 meeting of the Executive Committee of the Associated Boards, the June 29, 1945 meeting of the Trustees of the newly-organized United Board for Christian Universities in China and the full meeting held on September 29, 1945, of the United Board.

E. 253. *President's Report* **The President stressed two main subjects:- 1. The state of his own health, which prevents him from having sufficient energy to deal with the problems of the University, and 2. his complete disagreement and that of the University staff with the China Committee report on Post-War Planning for the Christian Universities.**

E. 254. *Resolved:* **To grant to President Lincoln Dsang a year's leave of absence, as from June 1946.**

E. 255. *Post-War Planning:* **Resolved that a meeting of the Board of Directors be held before April 1,1946 to discuss the various reports on Post-**

War Planning and to report back to the United Board before its meeting in May, and that the secretaries in consultation with the administration be asked to prepare material for the meeting.

Election. As Bishop Chen had to leave the meeting, Dr. Chen Hsu-ping was elected acting chairman.

E. 256. *Audited Statements of Accounts 1943-1944 and 1944-1945.*

Tue Bursar presented the audited statements of accounts for the years 1943-1944 and 1944-1945.

Resolved: that these statements be accepted.

E. 257. *Statement on Special Funds.* The Bursar and the President gave reports on special funds.

E. 258. *Budget 1945-1946.* The Bursar presented the Budget for 1945-46 indicating that it was essentially the same as the one which had been prepared for the meeting ot the General Faculty iu June - with an addition to take care of the increase made in staff subsidies starting in September. The total budget amounted to CN$217,200,000.00. Ordinarily a revised budget would have been prepared but due to the particular conditions prevailing since the close of the war (i.e. the cost of living index and the rate of foreign exchange) there was no way of determining more accurately the needs for the current year.

E. 259. *Hart College Property.*

Resolved: That we accept with grateful thanks the control of the Hart College property, together with the dormitory, gymnasium, playing fields and roads from the United Church of Canada Mission, and that, appreciating the great value to the University of a close link between the U.U. students and the members of the UCCM Mission we request their College

committee to continue to act as the University Hwa-Yin College committee responsible for the care of the students living in that college.

E. 260 *Amendment to the Constitution.* Resolved to re-affirm our agreement with resolution E. 248 and to place the proposed amendment to the Constitution before the next meeting of the Board of Directors.

E. 261. *Vice-Chancellor:* Resolved that with the departure of Mr. H.D. Robertson on furlough, we invite Dr. A.W. Lindsay to act as Vice-Chancellor, pending the meeting of the Board of Directors in March.

The meeting was adjourned.

Respectfully submitted,

D.N. Sargent.

WEST CHINA UNION UNIVERSITY

Executive Committee of the Board of Directors
Minutes of an enlarged meeting held on Dec. 5, 1945, in the home of President Dsang.

Present: Bishop Chen Wen-yuan, Messrs. Yang, Hwang Dou-chin, Chen Hsu-ping, D. S. Dye, D. N. Sargent.
Ex Officio: President Dsang, Messrs. S. H. Fang, H. D. Robertson, W. W. Small

The meeting was opened with prayer by Bishop Chen.

Elections: Acting Chairman...Bishop Chen
Nominating Committee...Dr. Hwang Dou-chin, Messrs. D. S. Dye, D. N. Sargent

E. 252. Mr. H. D. Robertson gave a summary of the minutes of the Nov. 2, 1944 meeting of the Board of Governors, the May 9, 1945 meeting of the Executive Committee of the Board of Governors, the May 1945 meeting of the Associated Boards, the June 20 1945 meeting of the Executive Committee of the Associated Boards, the June 29, 1945 meeting of the Trustees of the newly-organized United Board for Christian Universities in China, and the full meeting held on September 29, 1945, of the United Board.

E. 253. President's Report

The President stressed two main subjects:- 1. The state of his own health, which prevents him from having sufficient energy to deal with the problems of the University, and 2. his complete disagreement and that of the University staff with the report on Post-War Planning for the Christian Universities.

E. 254. Resolved: To grant to President Lincoln Dsang a year's leave of absence, as from June 1946.

E. 255. Post-War Planning: Resolved that a meeting of the Board of Directors be held before April 1, 1946 to discuss the various reports on Post-War Planning and to report back to the United Board before its meeting in May, and that the secretaries in consultation with the administration be asked to prepare material for the meeting.

Election: As Bishop Chen had to leave the meeting, Dr. Chen Hsu-ping was elected acting chairman.

E. 256. Audited Statements of Accounts 1943-1944 and 1944-1945

The Bursar presented the audited statements of accounts for the years 1943-44, and 1944-1945.

RESOLVED: that these statements be accepted.

E. 257. Statement on Special Funds. The Bursar and the President gave reports on special funds.

E. 258. Budget 1945-1946. The Bursar presented the Budget for 1945-46 indicating that it was essentially the same as the one which had been prepared for the meeting of the General Faculty in June - with an addition to take care of the increase made in staff subsidies starting in September. The

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WEST CHINA UNION UNIVERSITY

Minutes of enlarged meeting of Ex. Committee of the Bd. of Directors.
(continued)

total budget amounted to CN$217,200,000.00. Ordinarily a revised budget would have been prepared but due to the particular conditions prevailing since the close of the war (i.e. the cost of living index and the rate of foreign exchange) there was no way of determining more accurately the needs for the current year.

E. 259. Hart College Property

Resolved: That we accept with grateful thanks the control of the Hart College property, together with the dormitory, gymnasium, playing fields and roads from the United Church of Canada Mission, and that, appreciating the great value to the University of a close link between the U. U. students and the members of the UCC Mission we request their College committee to continue to act as the University Hwa-yin College committee responsible for the care of the students living in that college.

E. 260. Amendment to the Constitution.

Resolved: to re-affirm our agreement with resolution E. 248 and to place the proposed amendment to the Constitution before the next meeting of the Board of Directors.

E. 261. Vice-Chancellor:

Resolved: that with the departure of Mr. H. D. Robertson on furlough, we invite Dr. A. W. Lindsay to act as Vice-Chancellor, pending the meeting of the Board of Directors in March.

The meeting was adjourned.

Respectfully submitted,

D. N. Sargent

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